



## HAYWARD AREA RECREATION AND PARK DISTRICT

### **AGENDA** **BOARD OF DIRECTORS**

**Monday, January 09, 2017**

**STUDY SESSION - 5:00 p.m.**  
**REGULAR MEETING - 6:30 p.m.**

**District Offices, 1099 'E' Street, Hayward, CA 94541**  
**(510) 881-6700**

#### **Public Comments on Items on the Agenda**

If you wish to speak on an item under discussion by the Board of Directors which appears on this Agenda, you may do so upon receiving recognition from the President of the Board. Please state your name and address and whether you are speaking as an individual, or are speaking for an organization, in which case, please state the name of the organization.

#### **Public Comments on Items Not Appearing on the Agenda**

Any citizen desiring to speak on a matter not appearing on this Agenda may do so under Public Comments at such time the President of the Board will request remarks from the audience. Those comments, by State Law, are limited to items of interest to the public that are within the subject jurisdiction of the Board of Directors. You should be aware that the law prohibits the Board from discussing or taking action at this meeting on items not on the Agenda except for very limited situations. Those situations are:

1. If an emergency exists. This generally requires the existence of work stoppage or a crippling disaster, which impairs the public health or safety. This requires the affirmative vote of three members of the Board; or
2. The Board finds that the need to take action arose after the Agenda was posted. If five Board Members are present, this action will require a 2/3 Vote or four votes. If only three or four Board Members are present, this action will require a unanimous vote of all Board Members present; or
3. This matter had been placed on Agenda and posted previously at prior meeting within the last five-days and was continued until this meeting.

In order to provide an opportunity for all members of the public who wish to address the Board, a time allocation of 5 minutes for each individual speaker and 30-minutes total time for public testimony on a particular item has been established by the Board of Directors.

#### **Americans with Disabilities Act**

In compliance with the Americans with Disabilities Act, special assistance for participation in this meeting can be obtained by contacting the General Manager's Office at (510) 881-6711. A 48-hour notification will enable the District to make reasonable accommodations to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

***Louis M. Andrade, President***  
***Board of Directors***

**5:00 P.M. BOARD OF DIRECTORS STUDY SESSION**

1. CALL TO ORDER
2. FIVE YEAR FINANCIAL FORECAST

**6:30 P.M. REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG
2. ROLL CALL
3. ORAL COMMUNICATIONS

**3.1 Public Comments**

*(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and referred to Board of Directors' Committee(s) and/or Staff.)* In order to provide an opportunity for all members of the public who wish to address the Board, a time allocation of 5 minutes for each individual speaker and 30-minutes total time for public testimony on a particular item has been established by the Board of Directors.

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**4. CONSENT CALENDAR**

**4.1 Approval of Draft Minutes of the December 12, 2016 Regular Board of Directors' Meeting**

**Executive Summary:** The Board of Directors will consider approval of the Draft Minutes from the meeting.

**Staff Recommendation:** Approve the Minutes of the December 12, 2016 Regular Board Meeting.

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**4.2 Authorization to Appoint and Separate Hourly Employees as Approved**

**Executive Summary:** The Board of Directors will consider approval of the appointment and separation of hourly employees of the District.

**Staff Recommendation:** Adopt the Resolution approving the appointment and separation of employees as presented.

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**4.3 Resolution for Appointment of One Maintenance and Construction Technician**

**Executive Summary:** The Board of Directors will adopt a Resolution for the appointment of one full-time Maintenance and Construction Technician I for employment with the District.

**Staff Recommendation:** Staff recommends the Board of Directors receive the Staff presentation and approve the Request for Appointment of one Maintenance and Construction Technician I.

**5. WRITTEN COMMUNICATIONS – NONE**

**6. PUBLIC HEARINGS – NONE**

**7. UNFINISHED BUSINESS – NONE**

**8. NEW BUSINESS**

**8.1 San Lorenzo Community Park Phase I Renovation Approval of Change Order No. 11**

**Executive Summary:** The San Lorenzo Community Park Phase I Renovation Project (Capital Improvement Project #6-138D) is currently under construction. The Board of Directors will consider approval of the Change Order.

**Staff Recommendation:** Staff recommends the Board of Directors receive the Staff presentation and adopt the Resolution approving Change Order No. 11.

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**8.2 District Administration Office-Replacement of Heating Unit**

**Executive Summary:** The Board of Directors will consider approval of the replacement of the heating unit at the District Administration Building.

**Staff Recommendation:** Staff recommends the Board of Directors receive the Staff presentation and adopt the Resolution approving the Post-Authorization to Expend Funds for the replacement of the heating unit.

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**8.3 Board of Directors Committee Assignments**

**Executive Summary:** The Board of Directors will consider approval of the Committee assignments recommended by Board President Andrade.

**Staff Recommendation:** Staff recommends the Board of Directors consider approval of President Andrade's recommended Committee assignments.

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**9. CLOSED SESSION**

**9.1 Conference with Real Property Negotiators**

Property: 3+/- acre parcel located between Trevor Avenue and Amelia Avenue (APN #87-40-6-2)

Agency Negotiator: Paul McCreary, General Manager;

Negotiating Party: Chapel of the Chimes;

Under Negotiation: Price and terms of payment

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## **9.2 .Board of Directors Closed Session Announcement**

### **10. OTHER BUSINESS**

Brief informational-only reports from the Board of Directors and/or Staff, including Board Member activities, Committee Reports and Reports by the Board of Directors related to meetings attended on behalf of the District or at the District's expense (AB1234).

### **11. ADJOURNMENT**

This meeting is being adjourned in memory of Mr. Frank Delfino. The next Regular Meeting of the Board of Directors will be held on Monday, January 23, 2017, at 6:30 P.M. at the District Offices (1099 'E' Street, Hayward, CA 94541).

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**This AGENDA is posted in accordance with Government Code Section 54954.2(a)**

NOTICE: DISCLOSABLE PUBLIC RECORDS RELATING TO THE OPEN SESSION AGENDA ITEMS:

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b)(1) and (2) are available to the public for inspection at no charge during business hours at our Administrative Offices located at 1099 'E' Street, Hayward, California.