



HAYWARD AREA RECREATION AND PARK DISTRICT

AGENDA **BOARD OF DIRECTORS** **Monday, January 23, 2017**

STUDY SESSION - 5:00 p.m.
REGULAR MEETING - 6:30 p.m.

District Offices, 1099 'E' Street, Hayward, CA 94541
(510) 881-6700

Public Comments on Items on the Agenda

If you wish to speak on an item under discussion by the Board of Directors which appears on this Agenda, you may do so upon receiving recognition from the President of the Board. Please state your name and address and whether you are speaking as an individual, or are speaking for an organization, in which case, please state the name of the organization.

Public Comments on Items Not Appearing on the Agenda

Any citizen desiring to speak on a matter not appearing on this Agenda may do so under Public Comments at such time the President of the Board will request remarks from the audience. Those comments, by State Law, are limited to items of interest to the public that are within the subject jurisdiction of the Board of Directors. You should be aware that the law prohibits the Board from discussing or taking action at this meeting on items not on the Agenda except for very limited situations. Those situations are:

1. If an emergency exists. This generally requires the existence of work stoppage or a crippling disaster, which impairs the public health or safety. This requires the affirmative vote of three members of the Board; or
2. The Board finds that the need to take action arose after the Agenda was posted. If five Board Members are present, this action will require a 2/3 Vote or four votes. If only three or four Board Members are present, this action will require a unanimous vote of all Board Members present; or
3. This matter had been placed on Agenda and posted previously at prior meeting within the last five-days and was continued until this meeting.

In order to provide an opportunity for all members of the public who wish to address the Board, a time allocation of 5 minutes for each individual speaker and 30-minutes total time for public testimony on a particular item has been established by the Board of Directors.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, special assistance for participation in this meeting can be obtained by contacting the General Manager's Office at (510) 881-6711. A 48-hour notification will enable the District to make reasonable accommodations to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Louis M. Andrade, President
Board of Directors

5:00 P.M. BOARD OF DIRECTORS STUDY SESSION

1. CALL TO ORDER

- A. LINCOLN LANDING H.A.R.D. PARK DEDICATION FEES AND CREDIT RECOMMENDATION- EXHIBITS A-F**
- B. SO-HAY PROJECT PRESENTATION BY WILLIAM LYON HOMES**

6:30 P.M. REGULAR MEETING OF THE BOARD OF DIRECTORS

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

2. ROLL CALL

3. ORAL COMMUNICATIONS

3.1 Monthly Program Report-Special Events Update

Executive Summary: The Board will receive an oral presentation from Nicole Roa and Kari McAllister from the Recreation Department regarding events in 2017.

Staff Recommendation: Receive the oral presentation.

3.2 Presidents' Report-Re-appointment of (3) Members to the District Citizens Advisory Committee

Executive Summary: The Board of Directors will consider approval of the re-appointment of (3) three Members to the Hayward Area Recreation and Park District Citizens Advisory Committee (C.A.C.).

Staff Recommendation: Staff recommends that the Board of Directors' re-appoint the three (3) named individuals to serve on the Hayward Area Recreation and Park District's Citizens Advisory Committee, to two-year terms ending December 31, 2018.

3.3 PUBLIC COMMENTS

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and referred to Board of Directors' Committee(s) and/or Staff.) In order to provide an opportunity for all members of the public who wish to address the Board, a time allocation of 5 minutes for each individual speaker and 30-minutes total time for public testimony on a particular item has been established by the Board of Directors.

4. CONSENT CALENDAR

4.1 Approval of Draft Minutes of the January 9, 2017 Regular Board of Directors Meeting

Executive Summary: The Board of Directors will consider approval of the Draft Minutes from the meeting.

Staff Recommendation: Approve Minutes of the January 9, 2017 Regular Board Meeting.

4.2 Approval of Invoices Payable and Warrants Paying those Invoices

Executive Summary: The Board of Directors will consider approval of the invoices payable and warrants paying those invoices.

Staff Recommendation: Approve the invoices payable and warrants paying those invoices.

4.3 Appointment of Recreation Supervisor-Aquatics

Executive Summary: The Board of Directors will consider appointment for Recreation Supervisor. A current vacancy is open due to staff retirement.

Staff Recommendation: Staff recommends the Board adopt the Resolution appointing Mr. Cody George to the position of Recreation Supervisor in the Recreation Department at the monthly salary of \$6902.00 per month, effective February 1, 2017.

5. WRITTEN COMMUNICATIONS – NONE

6. PUBLIC HEARINGS – NONE

7. UNFINISHED BUSINESS – NONE

8. NEW BUSINESS

8.1 Edendale Park- Purchase and Installation of Restroom Building

Executive Summary: The Board of Directors will consider approval of the Purchase and Installation of the Restroom Building at Edendale Park (Capital Improvement Project #6-005B).

Staff Recommendation: Staff recommends the Board of Directors receive the Staff presentation and approve the Authorization to Expend Funds for the Purchase and Installation of the Restroom Building.

**8.2 San Lorenzo Community Park- Phase I Renovation – Authorization to Amend Professional Services Agreement with Ninyo and Moore for Additional Geotechnical Services
Resolution No. R-1617-51**

Executive Summary: It was determined that additional Geotechnical Services are needed for the Phase I Renovation of San Lorenzo Community Park. The Board of Directors will consider authorization to Amend the Professional Services Agreement with Ninyo and Moore, Geotechnical and Environmental Services Consultants of Oakland.

Staff Recommendation: Staff recommends the Board of Directors receive the Staff presentation and adopt the Resolution Authorizing the Amendment to the Professional Services Agreement with Ninyo and Moore.

**8.3 San Lorenzo Community Park Phase I Renovation Approval of Change Order No. 12
Resolution No. R-1617-52**

Executive Summary: The San Lorenzo Community Park Phase I Renovation Project (Capital Improvement Project #6-138D) is currently under construction. The Board of Directors will consider approval of the Change Order.

Staff Recommendation: Staff recommends the Board of Directors receive the Staff presentation and Approve Change Order No. 12.

8.4 DMT Chair Replacement- Resolution Authorization to Expend Funds

Executive Summary: The Board of Directors will consider approval of the purchase and installation of seats for the Douglas Morrisson Theatre. This will complete the seat replacement project.

Staff Recommendation: Staff recommends the Board of Directors receive the Staff presentation and approve the Authorization to Expend Funds for theater seat purchase and installation.

8.5 Bylaw's for the Bond Oversight Committee-Resolution No. R-1617-53

Executive Summary: The Board of Directors will consider approving the proposed Bylaws for a new Bond Oversight Committee for Measure F1.

Staff Recommendation: Staff recommends the Board of Directors adopt the Resolution approving the Bond Oversight Committee Bylaws.

8.6 Board Study Sessions for Preparation of Budget

Executive Summary: The Board of Directors will receive a report regarding the proposed Board Study Sessions for preparing the Fiscal Year (FY) 2017-18 Budget and Three-Year Capital Improvement Program.

Staff Recommendation: Staff recommends the Board of Directors receive the report and discuss meeting dates.

**8.7 First Amendment to Agreement for Interim Part-Time Financial Staffing Services-
Resolution No. R-1617-54**

Executive Summary: The Board of Directors will consider approving an Amendment to the Agreement for a management professional to provide interim financial staffing services for the District.

Financial Impact: The proposed amendment to the Agreement is for an amount not to exceed \$70,000. Sufficient funds are available in the FY 2016-17 Budget to approve the Agreement.

Staff Recommendation: Staff recommends the Board of Directors adopt the Resolution authorizing the General Manager to execute an Amendment to the Agreement with Management Partners for an amount not to exceed \$70,000.00.

9. OTHER BUSINESS

Brief informational-only reports from the Board of Directors and/or Staff, including Board Member activities, Committee Reports and Reports by the Board of Directors related to meetings attended on behalf of the District or at the District's expense (AB1234).

10. ADJOURNMENT

The next Regular Meeting of the Board of Directors will be held on Monday, February 13, 2017, at 6:30 P.M. at the District Offices (1099 'E' Street, Hayward, CA 94541).

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

NOTICE: DISCLOSABLE PUBLIC RECORDS RELATING TO THE OPEN SESSION AGENDA ITEMS:

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b)(1) and (2) are available to the public for inspection at no charge during business hours at our Administrative Offices located at 1099 'E' Street, Hayward, California.