



HAYWARD AREA RECREATION AND PARK DISTRICT

AGENDA **BOARD OF DIRECTORS** **Monday, March 27, 2017**

CLOSED SESSION – 6:00 P.M.
REGULAR MEETING – 6:30 p.m.

District Offices, 1099 'E' Street, Hayward, CA 94541
(510) 881-6700

Public Comments on Items on the Agenda

If you wish to speak on an item under discussion by the Board of Directors which appears on this Agenda, you may do so upon receiving recognition from the President of the Board. Please state your name and address and whether you are speaking as an individual, or are speaking for an organization, in which case, please state the name of the organization.

Public Comments on Items Not Appearing on the Agenda

Any citizen desiring to speak on a matter not appearing on this Agenda may do so under Public Comments at such time the President of the Board will request remarks from the audience. Those comments, by State Law, are limited to items of interest to the public that are within the subject jurisdiction of the Board of Directors. You should be aware that the law prohibits the Board from discussing or taking action at this meeting on items not on the Agenda except for very limited situations. Those situations are:

1. If an emergency exists. This generally requires the existence of work stoppage or a crippling disaster, which impairs the public health or safety. This requires the affirmative vote of three members of the Board; or
2. The Board finds that the need to take action arose after the Agenda was posted. If five Board Members are present, this action will require a 2/3 Vote or four votes. If only three or four Board Members are present, this action will require a unanimous vote of all Board Members present; or
3. This matter had been placed on Agenda and posted previously at prior meeting within the last five-days and was continued until this meeting.

In order to provide an opportunity for all members of the public who wish to address the Board, a time allocation of 5 minutes for each individual speaker and 30-minutes total time for public testimony on a particular item has been established by the Board of Directors.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, special assistance for participation in this meeting can be obtained by contacting the General Manager's Office at (510) 881-6711. A 48-hour notification will enable the District to make reasonable accommodations to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Louis M. Andrade, President
Board of Directors

6:00 P.M. BOARD OF DIRECTORS CLOSED SESSION

1. CALL TO ORDER

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 3+/- acre parcel located between Trevor Avenue and Amelia Avenue (APN #87-40-6-2)

Agency Negotiator: Paul McCreary, General Manager;

Negotiating Party: Chapel of the Chimes;

Under Negotiation: Price and terms of payment

6:30 P.M. BOARD OF DIRECTORS REGULAR MEETING

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

2. ROLL CALL

3. ORAL COMMUNICATIONS

3.1 Presentation of the Monthly Volunteer Recognition Award

Executive Summary: Recreation Superintendent, Ms. Kerrilyn Ely will make a presentation to the Board introducing the March 2017 Volunteers of the Month, Mr. Randy Vanderbilt and Ms. Lucille Lorge from the Visual Arts Program.

Financial Impact: None.

Staff Recommendation: Receive presentation.

Description of Item: Staff is pleased to nominate Randy Vanderbilt and Lucille Lorge for the March 2017 Volunteer of the Month Award. Both individuals have been the keepers of “all that is Castro Valley History” and came to the District with a proposal to host a visual history exhibit at the Adobe Art Gallery.

Randy & Lucille met with District Staff monthly; for 11 months to design and execute the exhibit, plan school tours and youth activities centered around the exhibit. Lucille spent countless hours preparing historic memorabilia, articles, pictures, legal papers, on display boards accompanied by written history. She prepared a docent tour of the exhibit and scheduled volunteer docents to lead school tours and be available for general Gallery hours.

Randy Vanderbilt prepared and edited a 20-minute video “Cruising the Boulevard” weaving hundreds of clips together and added sound, music and voice-over creating an entertaining documentary of Castro Valley History. Randy also prepared a crossword puzzle based on the exhibit. This engaged school kids and adults alike and was a huge hit.

The Gallery hosted over sixteen 3rd thru 5th grade classrooms, exposing over 375 of our local school children to the history of Castro Valley. The Adobe Art Gallery had over 300 of the general public visit the Gallery to see this exhibit. We added 35 people to our mailing list, collected over \$400 in donations and are still experiencing people coming to the Adobe Art Center and Gallery naming the history exhibit as the reason they became informed the Center and Gallery. Staff is pleased to name Mr. Randy Vanderbilt and Ms. Lucille Lorge for the March 2017 Volunteers of the Month.

3.2 PUBLIC COMMENTS

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and referred to Board of Directors' Committee(s) and/or Staff.) In order to provide an opportunity for all members of the public who wish to address the Board, a time allocation of 5-minutes for each individual speaker and 30-minutes total time for public testimony on a particular item has been established by the Board of Directors.

4. CONSENT CALENDAR

4.1 Approval of the DRAFT Minutes of the March 13, 2017 Regular Board of Directors' Meeting

Executive Summary: The Board of Directors' will consider approval of the DRAFT Minutes for the meeting.

Financial Impact: None.

Staff Recommendation: Approve Minutes of the March 13, 2017 Regular Board Meeting.

Description of Item: Attachment #1, provides the DRAFT Minutes from March 13, 2017 Regular Board Meeting.

4.2 Approval of Invoices Payable and Warrants Paying those Invoices

Executive Summary: The Board of Directors will consider approval of the invoices payable and warrants paying those invoices.

Financial Impact: The grand total of the checks and warrants for February 2017 was \$1,288,156.77

Staff Recommendation: Approve the invoices payable and warrants paying those invoices.

Description of Item: The Board of Directors will consider the invoices payable and warrants paying those invoices. Attachment #2, includes the most recent invoices payable and warrants paying those February 2017 invoices.

4.3 District Wide -Approval of Federal Emergency Management Agency (FEMA) Resolution Resolution No. R-1617-64

Executive Summary: The Board of Directors will consider approval of the FEMA Resolution.

Financial Impact: Unknown.

Staff Recommendation: Staff recommends the Board of Directors receive the Staff presentation and approve the FEMA Resolution.

Description of Item: During the Winter storms that occurred between January 2017 and February 2017, the Hayward Area Recreation and Park District's Greenbelt Hiking and Riding Trail suffered extensive damage due to storm water action that undercut several sections of the Memorial Trail causing several significant slides throughout our trail system. Also, there was significant undercutting along the Castro Valley Creek in the Japanese Garden that claimed

several trees and debris to fall into the creek. There was also significant undercutting along Crow Canyon Creek at Earl Warren Park causing several eucalyptus trees to fail, as well as significant damage to remaining trees that required their removal. Also, there was extensive debris left behind throughout much of the District because of these storms. In addition to the Greenbelt Trail being used for hiking, horseback riding and summer camp programs, the trail system is used for emergency medical and fire access to the isolated canyon areas and thus needs to be quickly restored to the former level of operation.

In order to file a Request for Public Assistance application for funds from the Federal Emergency Management Agency (FEMA), the Board of Directors must adopt a Resolution authorizing the application for funds and designate an authorized agent to be the primary District contact with the FEMA representatives.

Staff, therefore, requests that the Board of Directors adopt the Resolution authorizing Staff to apply for disaster relief funds from FEMA for the January 2017 and February 2017 storms, **Attachment #3** is **Resolution No. R-1617-64**. Staff further requests that the Board of Directors appoint the General Manager to execute and submit the required application forms to FEMA to obtain disaster relief funds for the repair of the storm damaged Greenbelt Trails.

5. WRITTEN COMMUNICATIONS – NONE

6. PUBLIC HEARINGS – NONE

7. UNFINISHED BUSINESS-NONE

8. NEW BUSINESS

8.1 Sorensdale Recreation Center Wellness Center Construction- Resolution No. R-1617-65

Executive Summary: The Wellness Center at Sorensdale Recreation Center is ready to be constructed. The Board will consider approving the District to act as General Contractor.

Financial Impact: Donation of \$50,000 from the Hayward Area Recreation and Park District Foundation.

Staff Recommendation: Staff recommends the Board of Directors receive the Staff presentation and adopt the Resolution authorizing the District to serve as a General Contractor.

Description of Item: The Hayward Area Recreation and Park District Foundation is donating \$50,000 for the Construction of the Wellness Center. The project consists of renovating a classroom into an exercise room. This program will teach adults with disabilities how to exercise, keep fit and maintain a healthy lifestyle. The scope of work for this contract would include the demolition of the interior of an old classroom, installation of new fitness equipment, window treatments, new cabinets, furnishings, flooring, lighting, and a new HVAC system. Staff recommends completing the work in-house and subcontracting the HVAC, and window film installation. Staff anticipates the work can be completed within the engineer's estimate and project budget of \$50,000. Therefore, Staff requests authorization to act as General Contractor for the Construction of the Wellness Center at Sorensdale Recreation Center and adopt Resolution, **Attachment #4** is **Resolution No. R-1617-65**.

9. OTHER BUSINESS

Brief informational-only reports from the Board of Directors and/or Staff, including Board Member activities, Committee Reports and Reports by the Board of Directors related to meetings attended on behalf of the District or at the District's expense (AB1234).

10. ADJOURNMENT

The next Board of Directors' Meeting will be held on Monday, April 10, 2017, Study Session at 5:00 p.m. and Regular Meeting at 7:00 p.m., at the District Office (1099 'E' Street, Hayward, CA 94541).

In honor and memory of Mr. Dac C. Luong, brother of Ms. Kimaly Nguyen; and Ms. Miriam Delgado, niece of Mr. Michael Delgado.

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

NOTICE: DISCLOSABLE PUBLIC RECORDS RELATING TO THE OPEN SESSION AGENDA ITEMS:

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b)(1) and (2) are available to the public for inspection at no charge during business hours at our Administrative Offices located at 1099 'E' Street, Hayward, California.