



# HAYWARD AREA RECREATION AND PARK DISTRICT

## MINUTES FROM THE BOARD OF DIRECTORS MEETING

**January 23, 2017**

The Regular Meeting of the Board of Directors of the Hayward Area Recreation and Park District was called to order by the Board President Louis M. Andrade at 6:30 p.m. on Monday, January 23, 2017 at Hayward Area Recreation and Park District at 1099 'E' Street, Hayward, CA 94541

### **1. CALL TO ORDER AND PLEDGE TO FLAG (0:47)**

The Regular Board Meeting convened at 6:30 p.m.

### **2. ROLL CALL (1:21)**

The Pledge of Allegiance was followed by Roll Call (Andrade, Hatcher, Hodges, Jameson and Pereira).

### **3. ORAL COMMUNICATIONS (1:40)**

#### **3.1 Monthly Program Report-Special Events Update-Recreation Department (1:52)**

The Board received the presentation from Nicole Roa and Kari McAllister from the Recreation Department regarding present news, timing and nature of annual events and events planned in 2017.

#### **3.2 Presidents' Report-Re-appointment of (3) Members to the District Citizens Advisory Committee (27:42)**

The Board received the presentation from Kerri Ely, Recreation Superintendent and approved to re-appointment of (3) three members to the Hayward Area Recreation and Park District Citizens Advisory Committee (C.A.C.)

#### **3.3 PUBLIC COMMENTS-NONE (29:50)**

#### **Volunteer Recognition (30:09)**

The Board of Directors presented an award to the Volunteer of the Month for January 2017 to Mr. Mark Goddin.

#### **4.3 APPOINTMENT OF RECREATIONS SUPERVISOR-AQUATICS (33:39)**

*MOVED UP FROM CONSENT CALENDAR TO NEXT ITEM*

**ACTION:** *On a motion by Director Jameson and second by Director Hodges the Board of Directors voted unanimously 5-0-0, to approve Resolution No. R-1617-50 approving the appointment of Mr. Cody George to the position of Recreation Supervisor in the Recreation Department.*

### **4. CONSENT CALENDAR (37:23)**

#### **4.1 APPROVAL OF DRAFT MINUTES OF THE JANUARY 9, 2017 REGULAR BOARD OF DIRECTORS MEETING**

MINUTES FROM THE JANUARY 23, 2017 REGULAR BOARD OF DIRECTORS MEETING

**ACTION:** On a motion by Director Jameson and second by Director Hatcher the Board of Directors voted unanimously 5-0-0, to approve minutes of the January 9, 2017 Regular Board of Directors Meeting.

**4.2 APPROVAL OF INVOICES PAYABLE AND WARRANTS PAYING THOSE INVOICES (37:25)**

**ACTION:** On a motion by Director Jameson and second by Director Hatcher the Board of Directors voted unanimously 5-0-0, to approve invoices payable and warrants paying those invoices.

**5. WRITTEN COMMUNICATIONS – NONE (39:37)**

**6. PUBLIC HEARINGS – NONE (39:41)**

**7. UNFINISHED BUSINESS – NONE (39:43)**

**8. NEW BUSINESS (39:43)**

**8.1 Edendale Park-Restroom Building (39:48)**

The Board received the staff presentation and approved the Authorization to Expend Funds for the Purchase and Installation of the Restroom Building at Edendale Park (Capital Improvement Project #6-005B).

**ACTION:** On a motion by Director Jameson and second by Director Pereira the Board of Directors voted unanimously 5-0-0, to approve authorization to expend funds not to exceed \$192,360.97.

**8.2 San Lorenzo Community Park-Phase I Renovation–Authorization to Amend Professional Services Agreement with Ninyo and Moore for Additional Geotechnical Services Resolution No. R-1617-51 (50:20)**

The Board received the staff presentation and adopted the Resolution Authorizing the Amendment to the Professional Services Agreement with Ninyo and Moore.

**ACTION:** On a motion by Director Hatcher and second by Director Pereira the Board of Directors voted unanimously 5-0-0, approving Resolution No. R-1617-51 authorization to amend the Professional Services Agreement with Ninyo and Moore for the Geotechnical Consulting Services for the Phase I renovation at San Lorenzo Community Park.

**8.3 San Lorenzo Community Park Phase I Renovation Approval of Change Order No. 12 Resolution No. R-1617-52 (52:12)**

The Board received the staff presentation and approved Change Order No.12.

**ACTION:** On a motion by Director Jameson and second by Director Pereira the Board of Directors voted unanimously 5-0-0, approving the total amount of the Change Order No. 12 is \$988.93 as in Resolution No. R-1617-52.

**8.4 DMT Chair Replacement-Resolution Authorization to Expend Funds (58:20)**

The Board received the staff presentation and approved the Authorization to Expend Funds for theater seat purchase and installation for the Douglas Morisson Theatre.

**ACTION:** On a motion by Director Pereira and second by Director Hodges the Board of Directors voted unanimously 5-0-0, approving the Authorization to Expend Funds not to exceed \$67,000.00.

**8.5 Bylaw’s for the Bond Oversight Committee-Resolution No. R-1617-53 (1:02:27)**

The Board by motion moved item 8.5 to Board Meeting Date February 13, 2017.

**ACTION:** Item 8.5 was moved to next meeting date 2/13/17, for additional Bond Council suggestions and questions and to discuss with sub-committee.

**8.6 Board Study Sessions for Preparation of Budget (1:03:00)**

The Board received a report from General Manger Mr. Paul McCreary and discussed meeting dates regarding proposed Board Study Sessions for preparing the Fiscal Year (FY) 2017-18 Budget and Three-Year Capital Improvement Program.

**8.7 First Amendment to Agreement for Interim Part-Time Financial Staffing Service-Resolution No. R-1617-54 (1:10:11)**

The Board approved Resolution R-1617-54 for management professional to provide interim financial staffing services for the District authorizing the General Manager to execute an Amendment to the Agreement with Management Partners.

**ACTION:** *On a motion by Director Hodges and second by Director Jameson the Board of Directors voted unanimously 5-0-0, to adopt the Resolution approving an Amendment to the Agreement with Management Partners for an amount not to exceed \$70,000.00 from funds available in the FY-2016-17 Budget.*

**9. OTHER BUSINESS (1:13:13)**

Brief informational-only reports from the Board of Directors and/or Staff, including Board Member activities, Committee Reports and Reports by the Board of Directors related to meetings attended on behalf of the District or at the District’s expense (AB1234).

**10. ADJOURNMENT (1:40:08)**

The next Regular Meeting of the Board of Directors will be held on Monday, February 13, 2017, Study Session at 5:30 and Regular Board Meeting at 6:30 P.M. at the District Offices (1099 ‘E’ Street, Hayward, CA 94541).

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**This AGENDA is posted in accordance with Government Code Section 54954.2(a)**

**NOTICE: DISCLOSABLE PUBLIC RECORDS RELATING TO THE OPEN SESSION AGENDA ITEMS:**

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b)(1) and (2) are available to the public for inspection at no charge during business hours at our Administrative Offices located at 1099 ‘E’ Street, Hayward, California.