



HAYWARD AREA RECREATION AND PARK DISTRICT

MINUTES FROM THE BOARD OF DIRECTORS MEETING

February 27, 2017

The Regular Meeting of the Board of Directors of the Hayward Area Recreation and Park District was called to order by the Board President Louis M. Andrade at 6:30 p.m. on Monday, February 27, 2017 at Hayward Area Recreation and Park District at 1099 'E' Street, Hayward, CA 94541

1. CALL TO ORDER AND PLEDGE TO FLAG (0:10)

The Regular Board Meeting convened at 6:30 p.m.

2. ROLL CALL (0:40)

The Pledge of Allegiance was followed by Roll Call Andrade, Hatcher, Hodges, Jameson and Pereira.

3. ORAL COMMUNICATIONS (1:40)

3.1 Annual Board of Directors' Awards and 2016 Volunteer of the Year (Part 1 0:01)

The Board received the presentation from Recreation Superintendent, Ms. Kerrilyn Ely announcing the 2016 award recipients.

3.2 Presentation of the Monthly Volunteer Recognition Award (Part 2 1:11)

Recreation Superintendent, Ms. Kerrilyn Ely introduced Ms. Jennifer Tibbetts; she provided an oral presentation to the Board introducing the February 2017 Volunteer of the Month. Mr. Jack Harrar was presented award.

3.3 President's Report-Appointment to the Citizen's Advisory Committee (Part 2 4:26)

The Board of Directors' approved the appointment of three members to the District Citizen's Advisory Committee (C.A.C.).

3.4 PUBLIC COMMENTS-NONE (9:13)

4. CONSENT CALENDAR (9:57)

4.1 APPROVAL OF DRAFT MINUTES OF THE FEBRUARY 13, 2017 REGULAR BOARD OF DIRECTORS MEETING

4.2 Approval of Invoices Payable and Warrants Paying those Invoices (Part 2 9:56)

The Board of Directors approved the invoices payable and warrants paying those invoices.

ACTION: On a motion by Director Hatcher and second by Director Jameson the Board of Directors voted unanimously 5-0-0, to approve minutes of the February 13 Meeting and authorization to appoint and separate hourly employees on the Consent Calendar.

5. WRITTEN COMMUNICATIONS – NONE

6. PUBLIC HEARINGS – NONE

7. UNFINISHED BUSINESS – NONE

8. NEW BUSINESS (Part 2 10:32)

8.1 Appointment of Capital Planning and Development Director Resolution No. R-1617-57

The Board of Directors' received the presentation for the appointment of a full-time Capital Planning and Development Director to manage the Measure F1 Bond Program; Ms. Meghan Tiernan.

ACTION: On a motion by Director Jameson and second by Director Hodges the Board of Directors voted unanimously 5-0-0, to approve the appointment and Resolution No. R-1617-57.

8.2 Hayward Community Gardens Master Plan Resolution No. R-1617-58 (13:41)

The Board of Directors received a Staff presentation to adopt the Resolution authorizing the General Manager to execute a Professional Services Agreement with RRM Design Group for the Master Plan Development of the Hayward Community Gardens.

ACTION: On a motion by Director Hatcher and second by Director Pereira the Board of Directors voted unanimously 5-0-0, to approve Resolution No. R-1617-58.

8.3 Earl Warren Park – Emergency Tree Work Post-Authorization to Expend Funds (24:39)

The Board of Directors approved the Post-Authorization to Expend Funds for the Emergency Tree Work at Earl Warren Park.

ACTION: On a motion by Director Hodges and second by Director Jameson the Board of Directors voted unanimously 5-0-0, to approve the Post-Authorization to Expend Funds.

8.4 Modifications to Policy 7190-Screening and Background Check Resolution No. R-1617-59 (36:54)

The Board of Directors approved Resolution R-1617-59 for modification on the age at which the District's fingerprinting and background-check policy applies to employees and volunteers.

ACTION: On a motion by Director Hatcher and second by Director Jameson the Board of Directors voted unanimously 5-0-0, to approve Resolution No. R-1617-59.

8.5 Agreement for Professional Auditing Services Resolution No. R-1617-60 (38:51)

The Board of Directors adopted Resolution No. R-1617-60 authorizing the General Manager to enter into a Professional Services Agreement with Badawi & Associates for professional auditing services.

ACTION: On a motion by Director Hodges and second by Director Pereira the Board of Directors voted unanimously 5-0-0, to approve Resolution No. R-1617-60

9. OTHER BUSINESS (43:47)

Brief informational-only reports from the Board of Directors and/or Staff, including Board Member activities, Committee Reports and Reports by the Board of Directors related to meetings attended on behalf of the District or at the District's expense (AB1234).

10. ADJOURNMENT (1:05:02)

Meeting was adjourned in honor and memory of Ms. Jan Hollowell.

The next Regular Meeting of the Board of Directors will be held on Monday, March 13, 2017, Regular Board Meeting at 6:30 P.M. at the District Offices (1099 'E' Street, Hayward, CA 94541).

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

NOTICE: DISCLOSABLE PUBLIC RECORDS RELATING TO THE OPEN SESSION AGENDA ITEMS:

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b)(1) and (2) are available to the public for inspection at no charge during business hours at our Administrative Offices located at 1099 'E' Street, Hayward, California.