



HAYWARD AREA RECREATION & PARK DISTRICT

BOARD OF DIRECTORS MEETING AGENDA

MINUTES

Monday, March 26, 2018
2:30 P.M. Closed Session
5:00 P.M. Budget Study Session
6:30 P.M. Regular Meeting

District Offices, 1099 'E' Street, Hayward, CA 94541
(510) 881-6710

Public Comments on Items on the Agenda

If you wish to speak on an item under discussion by the Board of Directors which appears on this Agenda, you may do so upon receiving recognition from the President of the Board. Please state your name and address and whether you are speaking as an individual, or are speaking for an organization, in which case, please state the name of the organization.

Public Comments on Items Not Appearing on the Agenda

Any citizen desiring to speak on a matter not appearing on this Agenda may do so under Public Comments at such time the President of the Board will request remarks from the audience. Those comments, by State Law, are limited to items of interest to the public that are within the subject jurisdiction of the Board of Directors. You should be aware that the law prohibits the Board from discussing or acting at this meeting on items not on the Agenda except for very limited situations. Those situations are:

1. If an emergency exists. This generally requires the existence of work stoppage or a crippling disaster, which impairs the public health or safety. This requires the affirmative vote of three members of the Board; or
2. The Board finds that the need to act arose after the Agenda was posted. If five Board Members are present, this action will require a 2/3 Vote or four votes. If only three or four Board Members are present, this action will require a unanimous vote of all Board Members present; or
3. This matter had been placed on Agenda and posted previously at prior meeting within the last five-days and was continued until this meeting.

To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 5 minutes for each individual speaker and 30-minutes total time for public testimony on an item has been established by the Board of Directors.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, special assistance for participation in this meeting can be obtained by contacting the General Manager's Office at (510) 881-6711. A 48-hour notification will enable the District to make reasonable accommodations to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Carol A. Pereira, President

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG AND ROLL CALL (:13)

Present: Board of Directors Jameson, Andrade, Pereira, Hatcher and Hodges were present for the Board Meeting.

2. REPORT OF CLOSED SESSION ACTION (:56)

Action: The Board of Directors had no action to report from the Closed Session.

3. ORAL COMMUNICATIONS

3.1 Volunteer of the Month of March – Adobe/PhotoCentral – Allen McKinney (1:27)

Executive Summary: The Board of Directors will receive a staff report from PhotoCentral Director, Geir Jordahl, recognizing Allen McKinney for volunteering at the PhotoCentral Gallery.

3.2 Proclamation of the Retirement of Gail Hansen (5:08)

Executive Summary: The Board of Directors will adopt the Proclamation for the retirement of Customer Service Supervisor, Ms. Gail Hansen from the District effective March 30, 2018.

3.3 Proclamation of the Retirement of An Duong (7:48)

Executive Summary: The Board of Directors will adopt the Proclamation for the retirement of Custodian, Mr. An Duong, from the District effective March 14, 2018.

3.4 Introduction of Golf Superintendent (8:52)

Executive Summary: The Board of Directors approved the appointment of a new Golf Superintendent at the Board of Directors Regular Meeting on Monday, January 8, 2018. Park Superintendent, Dan Giammona will welcome and introduce the new Golf Superintendent.

3.5 Public Comments (Note: For matters not otherwise listed on this agenda. The Board of Directors welcome your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and referred to Board of Directors Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of five minutes for each individual speaker and 30-minutes total time for public testimony on an item has been established by the Board of Directors.

Action: No public comments.

4. CONSENT CALENDAR

4.1 Approval of Draft Minutes of the March 12, 2018 Board of Directors – Regular Meeting (14:00)

Executive Summary: The Board of Directors will consider approval of the Draft Minutes from the Board of Directors – Regular Meeting on Monday, March 12, 2018.

Action: On a motion by Director Hatcher and seconded by Director Hodges. The Board of Directors voted unanimously 5-0-0 approving the Draft Board of Directors Meeting Minutes on February 26, 2018.

4.2 Approval of Warrants and Invoices for February

Executive Summary: The Board of Directors will consider approval of the invoices payable and warrants paying those invoices.

Action: On a motion by Director Hatcher and seconded by Director Hodges. The Board of Directors voted unanimously 5-0-0 approving the Warrants and Invoices for February.

4.3 Approval of Accepting the Hayward Rotary Grant for Sulphur Creek Nature Center

Executive Summary: Hayward Rotary Club has awarded a community grant of \$1,500.00 to Sulphur Creek Nature Center program for funding of programs during the calendar year of 2018.

Action: On a motion by Director Hatcher and seconded by Director Hodges. The Board of Directors voted unanimously 5-0-0 approving the Acceptance of the Hayward Rotary Grant for Sulphur Creek Nature Center.

4.4 Approval of Accepting the Hayward Rotary Grant for Volunteer Hayward

Executive Summary: Hayward Rotary Club has awarded a community grant of \$500.00 to Volunteer Hayward Programs for funding of the 2018 Adopt -A-Family program.

Action: On a motion by Director Hatcher and seconded by Director Hodges. The Board of Directors voted unanimously 5-0-0 approving the Acceptance of the Hayward Rotary Grant for Volunteer Hayward.

4.5 Approval of Accepting the Alameda County Community Development Block Grant

Executive Summary: Alameda County has awarded a Community Development Block Grant of \$94,865 for the construction of a new ADA accessible play area at Edendale Park.

Action: On a motion by Director Hatcher and seconded by Director Hodges. The Board of Directors voted unanimously 5-0-0 approving the Acceptance of the Alameda County Community Development Block Grant.

5. WRITTEN COMMUNICATIONS - NONE

6. PUBLIC HEARINGS – NONE

7. UNFINISHED BUSINESS - NONE

8. NEW BUSINESS

8.1 Approval of Job Description and Salary Range for Human Resources Manager Classification [RESOLUTION NO. R-1718-56] (16:56)

Executive Summary: The Board will consider adopting a new job classification and description for a Human Resources Manager.

Action: On a motion by Director Andrade and seconded by Director Jameson. The Board of Directors voted unanimously 5-0-0 approving the Job Description and Salary Range for Human Resources Manager Classification.

8.2 Approval of Agreement with Colliers International for Commercial Property Lease Representation for Bidwell Elementary School [RESOLUTION NO. R-1718-57] (19:30)

Executive Summary: The Hayward Unified School District is closing Bidwell Elementary School at the end of this school year. At the Board's direction the General Manager is pursuing a long-term lease of the site for park and recreation purposes. The Board will consider approval of an Agreement with Colliers International to represent the District in the negotiation of a long-term lease.

Action: On a motion by Director Hodges and seconded by Director Jameson. The Board of Directors voted unanimously 5-0-0 approving the Agreement with Colliers International for Commercial Property Lease Representation for Bidwell Elementary School.

9. OTHER BUSINESS (36:38)

Brief informational-only reports from the Board of Directors and/or Staff, including Board Member activities, Committee Reports and Reports by the Board of Directors related to meetings attended on behalf of the District or at the District's expense (AB1234).

10. ADJOURNMENT (52:10)

The next Regular Meeting of the Board of Directors will be held on Monday, April 9, 2018 at 6:30 P.M. at the District Offices (1099 'E' Street, Hayward, CA 94541).

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

NOTICE: DISCLOSABLE PUBLIC RECORDS RELATING TO THE OPEN SESSION AGENDA ITEMS:

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b)(1) and (2) are available to the public for inspection at no charge during business hours at our Administrative Offices located at 1099 'E' Street, Hayward, California.