

Hayward Area Recreation and Park District EMPLOYMENT OPPORTUNITY

Interpretive Naturalist

Hayward Shoreline Interpretive Center

Recreation Specialist III; \$17.15 – \$21.88 per hour; Part-time; year round



THE POSITION

The Hayward Area Recreation and Park District operates a wetlands interpretive center specializing in salt marsh ecology and natural history. Currently, there is an opening for an hourly, part-time, permanent Interpretive Naturalist at this facility.

EXAMPLE OF DUTIES

- Plans, prepares, markets and presents public interpretive programs to a variety of audiences;
- Develops interpretive program curriculum and exhibits development;
- Assists in the design and production of various interpretive media;
- Trains other park and volunteer staff;
- Acts as HSIC representative at public events;
- Assists in planning and implementing resource management activities;
- Assists in the operation and coordination of the interpretive center and major recreation activities;
- Performs minor custodial duties related to the maintenance of interpretive center facilities and exhibits;
- Maintains live animal displays;
- Assist in the implementation of on-going grants and associated reports;
- Performs other duties as assigned.

MINIMUM QUALIFICATIONS

- Bachelor's degree in a related field.
- Familiarity running a cash register and other gift store related activities.
- Minimum of 2-years teaching/interpretive experience, preferably at the Pre K or elementary level in an outdoor education setting.
- Availability to work days, evenings and weekends as assigned.

KNOWLEDGE AND ABILITIES

- Knowledge of San Francisco Bay-Estuary natural and cultural history and ecological concepts.
- Experience and ability to identify native plants and animals, particularly wetland species, with an emphasis on birds and invertebrates.

IMPORTANT INFORMATION

- Position open until filled
- All applicants must complete a H.A.R.D. application
- Email cover letter and resume to Adrienne De Ponte at depa@haywardrec.org
- ADA please notify this office regarding the type of reasonable accommodations needed 3 days following recruitment closing date
- Applications can be obtained at:
 - H.A.R.D. District Office
1099 "E" Street, Hayward, CA 94541
(510) 881-6700
 - HaywardRec.org/employment

LICENSES, CERTIFICATES AND OTHER REQUIREMENTS FOR THE POSITION:

- Proof of eligibility to work in the U.S.
- First Aid and CPR certification required
- Proof of negative TB Test
- Possession of a valid CA Driver's License
- Scientific Collecting permit
- Any offer of employment to an adult employee who will have direct contact with minors is conditional upon a satisfactory fingerprint clearance and background check (DOJ)

For more information about the position, contact Adrienne De Ponte, Recreation Coordinator at (510) 670-7270

H.A.R.D. IS AN EQUAL OPPORTUNITY EMPLOYER