



# Hayward Area Recreation and Park District

1099 "E" Street, Hayward, CA 94541  
(510) 881-6700

## MINUTES

February 22, 2010

### **MEETING**

The Regular Meeting of the Board of Directors of the Hayward Area Recreation and Park District was called to order by President Paul W. Hodges, Jr. at 7:00 p.m. on Monday, February 22, 2010 in the Board Room of the Administration Building at 1099 'E' Street, Hayward, California.

### **PLEDGE TO FLAG**

The Pledge of Allegiance was followed by Roll Call.

### **PRESENT**

Directors: Andrade (7:35 p.m.), Hodges, Jameson, Pereira, Waespi

Staff: Shue, Silva, Gouveia, Lepore, Ely, Maharaj

### **PUBLIC COMMENTS**

Mr. Bud Eckert, 3884 Oakes Drive, Hayward, thanked the Board of Directors for the wide range of programs and activities offered at the Hayward Senior Center for the enjoyment of the seniors.

Mr. Bud Eckert -  
Ward Creek Trail

Trail Visitors Being  
Accosted by the  
Homeowners for  
Parking on the Street

Suggested Placement  
Of H.A.R.D. Trail Sign

Mr. Eckert referred to parking problems encountered by patrons who visit the Hayward Area Recreation and Park District's Ward Creek Trail, more specifically, accosted by the residents of Woodland Knolls who do not want them to park on Oakes Drive, leaving notes on cars about illegal parking, taking their vehicle license numbers and issuing a warning about being towed. He said it would be helpful to place a *H.A.R.D. Trail Ahead* sign across the street, on Woodland Knolls, or even on his property, to avoid visitors to the trail from being accosted by the homeowners for illegal parking, and to let them enjoy the trails.

President Hodges referred Mr. Eckert's suggestion to Staff for review.

### **MONTHLY VOLUNTEER RECOGNITION AWARD**

Ms. Carolyn Grieco  
-- January 2009  
Volunteer of the  
Month – Sulphur  
Creek Nature  
Center

President Hodges congratulated, and presented the Monthly Volunteer Recognition Award to Ms. Carolyn Grieco for January 2010. President Hodges on behalf of the Board thanked Ms. Grieco for her dedication at Sulphur Creek Nature Center.

Staff said that Ms. Grieco has been a volunteer at the Nature Center since 1997. In 2009, she donated over 300 hours and has logged more than 4,000 hours since 1997 as a wildlife rehabilitation volunteer who helps clean and care for the rodent colony and the critters of the Nature Center's Lending Library. Her volunteer duties are detail oriented, as they require the preparation of specialized

**MONTHLY VOLUNTEER  
RECOGNITION AWARD**  
(Continued)

Presentation of  
Staff Report

Volunteer Joined  
Wildlife Docent  
Team in 1999

Staff Outlined  
Volunteer's  
Contribution at  
Fairs, School Programs  
And Rest Home  
Outreach Program

Ms. Wendy Winsted,  
Nature Center's  
Recreation Coordinator,  
Extended Thanks and  
Commended  
Volunteer for her  
13-Year Dedication

Ms. Grieco Grew  
Up with H.A.R.D. --  
First as a Participant  
And as a Volunteer  
Now

Comments – Ms. Rose  
Britton, Director of  
Animal Care, Recognized  
Wildlife Rehab Volunteers  
In Attendance

Comments of  
Volunteer Award  
Recipient

diets for the hundreds of animals in the Wildlife Rehabilitation Program.

In early 1999, after several weeks of classes on natural history, presenting techniques and months of training on animal handling Carolyn Grieco joined the team of Wildlife Docents. Staff referred to her wide range of duties as a Docent, both at fairs and in the adult and elementary education programs and the rest home outreach program that includes over 40 local convalescent hospitals and centers dedicated to the physically and mentally handicapped. Staff was pleased to note that Carolyn Grieco now heads the Wildlife Docent team that works in conjunction with the Community Assistance for the Retarded and Handicap (CARH). In 2009, she oversaw 94 outreach programs to over 2300 infirmed residents and clients. Staff said that Carolyn is very dependable and unselfishly offers her time and service to Sulphur Creek Nature Center and at special events, including the Unhaunted House and the Wildlife Fair. Staff concluded that Sulphur Creek Nature Center is fortunate to have such a versatile, dynamic and energetic volunteer who can fill so many shoes, and concluded that she is very deserving of the Monthly Volunteer Recognition Award.

Ms. Wendy Winsted, Recreation Coordinator of the Nature Center, extended her heartfelt thanks to Carolyn and recognized her loyalty to Sulphur Creek Nature Center as a volunteer spanning over a period of 13 years and for so generously giving back to the community. Ms. Winsted was pleased to add that Carolyn Grieco grew up with HARD, participated in many programs and activities offered by the District and volunteered in the District's Tot Time Program in the early 1980's. Ms. Winsted reiterated that the Sulphur Creek Nature Center is indeed thankful to have such a hard working and versatile volunteer. Ms. Jennifer Koney, Recreation Supervisor of the Naturalist Program, was in attendance as well to extend her personal thanks and congratulate Ms. Carolyn Grieco.

Ms. Rose Britton, Director of Animal Care, referred to Carolyn Grieco, and the volunteers of the Wildlife Rehabilitation Program who were in attendance at the Board Meeting, as a dedicated group of individuals who have chosen to unselfishly donate their time to help run the Nature Center's convalescent hospital, making the job of the full-time staff easier.

Ms. Carolyn Grieco extended her thanks to the Board of Directors for the recognition award and said that she is truly grateful to the Staff of Sulphur Creek Nature. She referred to her many years of service as a volunteer of the Hayward Area Recreation and Park District and thanked the Board of Directors for the recognition award.

**MONTHLY VOLUNTEER  
RECOGNITION AWARD**  
(Continued)

Her picture will be displayed in the District Administration Office as the Monthly Volunteer Recognition Awardee for January 2010. In addition, she will be eligible for the Volunteer-of-the-Year Award for 2010.

**CONSENT CALENDAR**

It was moved by Director Waespi, second by Director Pereira, and unanimously carried to adopt the Consent Calendar as set forth below. (Absent: Director Andrade.)

Minutes

The Minutes of the Regular Meeting of the Board of Directors on Monday, February 8, 2010 at 7:00 p.m.

Finance Report

Acceptance of the Finance Report for January 2010.

**McCONAGHY ESTATE**

On June 22, 1974, the Recreation and Park District entered into an agreement with the Hayward Area Historical Society for the lease of a major portion of the former McConaghy Estate for the express purpose of management of operations and refurbishment of the Estate for the use and benefit of the public.

Hayward Area  
Historical Society -  
Presentation of  
Annual Report  
by Mr. Myron  
Freedman

The Agreement calls for monies derived directly or indirectly through the efforts of the Society, specifically on or for the McConaghy Estate, to be spent for the improvements, maintenance and the operation of the Estate. Additionally, the agreement requires the Historical Society to present a report annually on its activities involving the McConaghy Estate.

Maintenance  
and Operation  
Of the Estate

Staff introduced Mr. Myron Freedman, Executive Director, of the Hayward Area Historical Society, for presentation of their 2009 Annual Report. He reported that visitation to the McConaghy House totaled 1,713, which comprised general visitors, school tour students and teachers and summer social visitors. Income derived from admissions (\$530); summer programs (\$129); Paranormal Program (\$820 – shared with the Meek Estate); School Groups (\$400), for a total of \$1,879. Expenses related to operation (\$8,163); Promotional \$1,800; Maintenance (\$1,845) and Program Expenses (\$800), for a total expense of \$12,617. Mr. Freedman referred to repair and maintenance items completed in 2009 that will continue in 2010 to repair more leaks in the roof, gutters, downspouts and replacement of the skylight.

Mr. Myron Freedman,  
Executive Director of  
The Hayward Area  
Historical Society  
Presented 2009  
Annual Report -  
Revenue from  
Visitation, Program  
Admission, and  
Expenses Incurred

2009 Events -  
Summer Socials,  
*Voices of the Past*,  
Victorian Tea and  
Annual Tea

Mr. Freedman also referred to the various events held during 2009 that included two summer socials; sold-out *Voices of the Past*, held in August and December by the American Paranormal Research Association at the Meek Estate and the McConaghy Estate; the Victorian Christmas and the annual tea held by the Docents in honor of the volunteers, in addition to ongoing weekend tours and group visits to the McConaghy Estate. With reference to things coming up,

**McCONAGHY ESTATE**  
(Continued)

New Education  
Coordinator in 2009  
Responsible for  
Summer Programs;  
A New McConaghy  
Playroom, a Hands-on  
History Room, with  
Guided Tours

Mr. Freedman reported that a new Education Coordinator would be hired shortly, who would be responsible for the summer programs and socials, including the creation of a very exciting McConaghy Playroom, that would consist of three unique play spaces that emulate the bedroom, library and kitchen of the McConaghy House, scheduled to be in place and ready in April, which would offer a hands-on history room for children ages 2 to 10, and Guided Visits for school groups, 2<sup>nd</sup> through 4<sup>th</sup> grades, to give them an opportunity to explore and learn about the Victorian era, including artifacts from about 1890 to 1900 placed in each play space, and game baskets. Mr. Freedman said that if the public response to the playroom is good, it will be made a part of the regular activity at the McConaghy House.

Restoration Work  
Continues at the  
Meek Estate  
  
Relocation of the  
Main Street Museum

For the Board of Directors' information, Mr. Freedman reported that restoration work at the Meek Estate continues. He referred to the Hayward Area Historical Society's focus in 2010 to relocate the Main Street Museum to a new building on Foothill Boulevard, Hayward, which the Society would purchase to allow more room to display their historical artifacts and provide much-needed storage space.

Board Comments/  
Discussion

During brief discussion on a decrease in participation due to the economy, Mr. Freedman reported that attendance and turnout at the various events in 2009 were good. He said that the Historical Society continues to promote their low cost programs, which is the key to a successful community event. In conclusion, Mr. Freedman requested that the District provide additional gravel for the walkway, and wood chips to be placed on the north edge of the parking lot. He also extended thanks to the District Caretaker for doing a great job to maintain the grounds at the McConaghy Estate.

Motion Carried  
To Adopt Annual  
Report

It was moved by Director Pereira, second by Director Jameson, and unanimously carried to adopt the Hayward Area Historical Society's Annual Report, as presented (Absent: Director Andrade).

H.A.H.S. Thanked  
For Maintenance  
And Operation

Director Pereira extended thanks to Mr. Freedman and the Hayward Area Historical Society for their maintenance and operation of the McConaghy Estate, and to keep up the good work.

**BOARD OF DIRECTORS'  
COMMITTEE REPORTS**

Personnel: It was moved by Director Pereira, second by Director Waespi, and unanimously carried to adopt the following:

R-0910-48  
Appointment of  
Equipment  
Mechanic

Resolution No. R-0910-48, appointing Mr. James Pimentel to the position of Equipment Mechanic, Item No. 1139, Compensation \$4,215/month; \$50,580 annually, effective March 1, 2010. (Absent: Director Andrade.)

**BOARD OF DIRECTORS’  
COMMITTEE REPORTS**  
(Continued)

Mr. Pimentel has been employed as the Hayward Area Recreation and Park District’s hourly mechanic for the past 3½ years, performing maintenance and repairs on the large turf mowers. As the Acting Equipment Mechanic since March 2009, Mr. Pimentel has proven to be an asset in the Park Department.

Shields Consulting  
Group, Inc. -  
Mandated Costs  
Claiming Service

Finance: Staff reported that the Hayward Area Recreation and Park District is eligible to file claims for reimbursement from the State for costs associated by State mandates, such as the Open Meeting (Brown) Act. For background information of the Board, Staff reported that the District in the past successfully utilized the services of Shields and Associates of Sacramento, which resulted in over \$50,000 of costs being reimbursed to the District. Staff recommended that the Board of Directors authorize the General Manager to enter into an agreement with Shields and Associates of Sacramento, California, for mandated costs claiming service beginning January 1, 2010 through June 30, 2012 for a fee of 10% of the claims prepared and submitted on behalf of the District.

Service to Begin  
January 1, 2010  
Through  
June 30, 2012

It was moved by Director Pereira, second by Director Waespi, and unanimously carried to adopt the following:

R-0910-49  
Entry Into  
Agreement with  
Shields Consulting  
Group, Inc.

Resolution No. R-0910-49, authorizing the General Manager to enter into an Agreement with Shields Consulting Group, Inc., 1536 36<sup>th</sup> Street, Sacramento, for mandated cost consulting services for the period beginning January 1, 2010 through June 30, 2012.

**REPORT ON BOARD  
MEMBER ACTIVITIES**

Director Jameson -  
Duplication of  
Summer Day Camp  
Program at Crow  
Canyon Park, C.V.

Director Jameson briefly discussed her idea of duplicating and expanding the summer day camp currently offered at East Avenue Park, Hayward, to Crow Canyon Park in Castro Valley, without taking business away from East Avenue Park. She said that she would be happy to meet with District Staff to explore the idea further, and if it would be worth pursuing, considering the demand and the popularity of the summer day camp program, which has been offered at East Avenue Park over the past thirty (30) years.

Comments -  
Director Waespi

Director Waespi concurred with comments made by Director Jameson and said a day camp program in Castro Valley would not only be convenient but, would provide an opportunity for students who want to become camp counselors to take advantage of the Counselor In Training (CIT) for the summer outdoor camp program that undoubtedly would be scheduled when the Castro Valley schools are not in session.

**REPORT ON BOARD  
MEMBER ACTIVITIES**  
(Continued)

Director Jameson requested an update on the status of any discussion with the City of Hayward staff about a off-leash dog park in the Eden Greenway. She expressed her desire to work with Staff to support the idea of a dog park at that location.

Next B.O.D. Mtg;  
3/22/10; 7:00 p.m.

The next meeting of the Board of Directors will be held on Monday, March 22, 2010 at 7:00 p.m., at the District Administration Office.

**ADJOURNMENT**

There being no further business to discuss, President Hodges, adjourned the Board of Directors' meeting at 7:45 p.m.

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DENNIS WAESPI, Secretary  
Board of Directors