



HAYWARD AREA RECREATION & PARK DISTRICT

CITIZENS ADVISORY COMMITTEE MEETING AGENDA

Monday, June 8, 2020
6:30 PM Citizens Advisory Committee Meeting

Join Zoom Meeting <https://us02web.zoom.us/j/766484324> or
Dial by your location +1 669 900 6833 US ; Meeting ID: 766 484 324

Public Comments on Items on the Agenda

If you wish to speak on an item under discussion by the Board of Directors which appears on this Agenda, you may do so upon receiving recognition from the President of the Board. Please state your name and address and whether you are speaking as an individual, or are speaking for an organization, in which case, please state the name of the organization.

Public Comments on Items Not Appearing on the Agenda

Any citizen desiring to speak on a matter not appearing on this Agenda may do so under Public Comments at such time the President of the Board will request remarks from the audience. Those comments, by State Law, are limited to items of interest to the public that are within the subject jurisdiction of the Board of Directors. You should be aware that the law prohibits the Board from discussing or acting at this meeting on items not on the Agenda except for very limited situations. Those situations are:

1. If an emergency exists. This generally requires the existence of work stoppage or a crippling disaster, which impairs the public health or safety. This requires the affirmative vote of three members of the Board; or
2. The Board finds that the need to act arose after the Agenda was posted. If five Board Members are present, this action will require a 2/3 Vote or four votes. If only three or four Board Members are present, this action will require a unanimous vote of all Board Members present; or
3. This matter had been placed on Agenda and posted previously at prior meeting within the last five-days and was continued until this meeting.

To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 5 minutes for each individual speaker and 30-minutes total time for public testimony on an item has been established by the Board of Directors.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, special assistance for participation in this meeting can be obtained by contacting the General Manager's Office at (510) 881- 6711. A 48-hour notification will enable the District to make reasonable accommodations to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

**Paul W. Hodges, President
Board of Directors**

6:30 PM - REGULAR MEETING

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG AND ROLL CALL

2. ORAL COMMUNICATIONS

2.1 Public Comments

(Note: For matters not otherwise listed on this agenda. The Committee welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and referred to Citizens Advisory Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 5 minutes for each individual speaker and 30-minutes total time for public testimony on an item has been established by the Citizens Advisory Committee.

3. CONSENT CALENDAR

3.1 Approval of Draft Minutes of the March 9, 2020 CAC Meeting

Executive Summary:

The Committee Members will consider approval of the Draft Minutes from the Citizens Advisory Committee (CAC) meeting held on Monday, March 9, 2020.

Financial Impact:

None.

Staff Recommendation:

Approve by motion the minutes of the Monday March 9, 2020 CAC Meeting.

Description of Item:

The attachment provides the draft minutes from Monday, March 9, 2020.

4. NEW BUSINESS

4.1 Trails and Open Space Master Plan Update

Executive Summary:

Staff from the Capital Planning and Development Department will present an overview of the status of the creation of the HARD Trails and Open Space Master Plan.

Financial Impact:

None.

Staff Recommendation:

Receive the report.

Description of Item:

The presentation summarizes progress to date on the District-wide Trails and Open Space Master Plan, Foothill Trail Master Plan, and San Lorenzo Creekway Master Plan. HARD staff is working closely with Wallace, Roberts and Todd (WRT) the consultant the District selected to lead the process to advance these related planning efforts, to craft an overall District-wide trail system vision, put in place standards for Foothill Trail implementation in preparation for Route 238 property development, and position the District with the Alameda County Flood Control District (ACFCD) for a Caltrans Active Transportation Program (ATP) grant funding

opportunity for the San Lorenzo Creekway.

4.2 Overview of HARD's Response to COVID-19 and Shelter in Place Orders

Executive Summary:

Staff will present the Committee Members with a chronological overview of the the District's response to the current pandemic and the subsequent actions taken over the past three months.

Financial Impact:

Whereas, the District has many financial challenges and changes due to the current pandemic, this report has no fiscal impact.

Staff Recommendation:

Receive the report.

Description of Item:

Staff will provide the CAC with an overview of the effect that the current State and County Health Orders have had on District staffing, operations and programs.

4.3 Summer Programming Update

Executive Summary:

Staff will present an overview of the new summer programming being offered under the current State and County Health Orders.

Financial Impact:

The District has processed almost \$1 million in refunds for programs since the beginning of the shelter in place. This was partially offset by savings in wages due to not having staff working in programs.

Staff Recommendation:

Receive the report.

Description of Item:

Health orders from the County of Alameda have changed the way the District will be offering summer programs for youth in our community. HARD will not be able to provide our traditional summer camp offerings this year. To provide alternative childcare services for the community we have developed "Summer Park Programs" to be able to provide programs under the most recent orders from the State and Alameda County. These Summer Park Programs will provide childcare for up to 12 campers that are the children of essential, outdoor and additional business workers. Daily activities will include traditional summer camp games and activities that are designed with each child's health and safety in mind. Sessions will be three weeks long and participants will be with the same camp leaders and youth for the entire period to prevent mixing of groups. We understand past participants may miss the special character of many of our traditional camps and we regret not being able to offer those this summer.

4.4 New "HARDee Time" Marketing Program

Executive Summary:

Staff will share the new HARDee Time marketing program that uses video of HARD's mascot HARDee to promote programs and key messages to the public.

Financial Impact:

None.

Staff Recommendation:

Receive the report.

Description of Item:

Recreation Staff has develop HARDee Time. HARDee Time is a series of short promotional videos of HARDee the District mascot doing many activities such as distributing senior lunches and swinging a golf club to celebrate the re-opening of Mission Hills Golf Course. Designed to keep HARD in touch with the community, these video shorts are being posted to HARD's Instagram and HARD's YouTube channel on a regular basis.

5. ADJOURNMENT

The next Regular Meeting of the Citizens Advisory Committee will be held on Monday, September 14, 2020 at 6:30 PM at the District Offices (1099 'E' Street, Hayward, CA 94541).

This AGENDA is posted in accordance with Government Code Section 54954.2(a) NOTICE: DISCLOSABLE PUBLIC RECORDS RELATING TO THE OPEN SESSION AGENDA ITEMS: Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our Administrative Offices located at 1099 'E' Street, Hayward, California.



Citizens Advisory Committee

June 8, 2020

Agenda Item:3.1

Created By: J. Wheeler

Approval of Draft Minutes of the March 9, 2020 CAC Meeting

Executive Summary:

The Committee Members will consider approval of the Draft Minutes from the Citizens Advisory Committee (CAC) meeting held on Monday, March 9, 2020.

Financial Impact:

None.

Staff Recommendation:

Approve by motion the minutes of the Monday March 9, 2020 CAC Meeting.

Description of Item:

The attachment provides the draft minutes from Monday, March 9, 2020.

Executive Summary:

The Committee Members will consider approval of the Draft Minutes from the Citizens Advisory Committee (CAC) meeting held on Monday, March 9, 2020.

Financial Impact:

None.

Staff Recommendation:

Approve by motion the minutes of the Monday March 9, 2020 CAC Meeting.

Description of Item:

The attachment provides the draft minutes from Monday, March 9, 2020.

ATTACHMENTS:

Description	Upload Date	Type
CAC Minutes 3/9/20	6/3/2020	Cover Memo



HAYWARD AREA RECREATION & PARK DISTRICT

CITIZENS ADVISORY COMMITTEE MEETING AGENDA

MINUTES

Monday, March 9, 2019

6:30 PM Citizens Advisory Committee Meeting

District Offices, 1099 'E' Street, Hayward, CA 94541
(510) 881-6710

6:30 PM - REGULAR MEETING

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG AND ROLL CALL

The meeting was called to order at 6:35 PM. Committee members present were: Donna Lee Bell, David Berke, Megan Goodwin-Germano, Wesley Lightfoot, Alyse Lui, Hayes Morehouse, Bernice Rodrigues, Betty Van Sweringen, and Cindy Torres; committee members absent: Evelyn Cormier, Suzanne Philis

2. ORAL COMMUNICATIONS

2.1 Public Comments

There were no public comments

3. CONSENT CALENDAR

3.1 Approval of Draft Minutes of the December 9, 2019 CAC Meeting

Motion by Donna Lee Bell, second by Wesley Lightfoot, Carried by 9-0-0 vote

3.2 Election of CAC Officers

In the absence of the CAC Chairperson, the Recreation Director held elections. The following committee members ran unopposed and were elected by acclamation; Chair, Alyse Lui; Vice Chair, Megan Goodwin-Germano; Secretary, Wesley Lightfoot

3.3 Parks Master Plan Overview

Capital and Planning Director Megan Tiernan presented the the Park Master Plan. The last Parks Master Plan was developed in 2006. Director Tiernan shared the outreach that occurred for the master planning process which included focus groups, and on-line surveys. The analysis from these meetings brought forward ten over-arching goals and the following notable points; Hayward will see 8% population growth between 2016 and 2030, most of these will be seniors. Citizens are interested in park equity within the District, parkland expansion, partnerships and collaboration, improved and maintained facilities, expanded trail networks and effective long term management of the park system.

3.4 Capital and Planning Projects – Update

Capital and Planning Department Director, Meghan Tiernan gave an overview of Measure F-1 Bond projects to date including; those completed, those projects that are in construction, those projects that are in design, those projects that are in the Master Planning process and those smaller projects that are being handled in a “one off” manner.

4. OTHER BUSINESS

Brief informational-only reports from the Board of Directors and/or Staff, including Board Member activities, Committee Reports and Reports by the Board of Directors related to meetings attended on behalf of the District or at the District's expense (AB1234).

Recreation, Arts and Community Services Director, Jim Wheeler informed the CAC of future meeting dates in 2020; June 9, September 14 and December 14

5. ADJOURNMENT

The meeting was adjourned at 8:15 PM. Motion by Cindy Torres, second by Alyse Lui and carried by 9-0-0 vote.

The next Regular meeting of the Citizen's Advisory Committee will take place on Monday, June 9, 2020 at 6:30 PM at the District Offices (1099 E St. Hayward, CA 94541)

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DISCLOSABLE PUBLIC RECORDS RELATING TO THE OPEN SESSION AGENDA ITEMS: Documents
that are disclosable public records required to be made available under California Government Code
Section 54957.5 (b)*

*(1) and (2) are available to the public for inspection at no charge during business hours at our
Administrative*

Offices located at 1099 'E' Street, Hayward, California.



Citizens Advisory Committee

June 8, 2020

Agenda Item: 4.1

Created By: J. Wheeler

Trails and Open Space Master Plan Update

Executive Summary:

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Financial Impact:

None.

Staff Recommendation:

Receive the report.

Description of Item:

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Financial Impact:

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Staff Recommendation:

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Citizens Advisory Committee

June 8, 2020

Agenda Item:4.2

Created By: J. Wheeler

Overview of HARD's Response to COVID-19 and Shelter in Place Orders

Executive Summary:

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Financial Impact:

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Staff Recommendation:

Receive the report.

Description of Item:

Staff will provide the CAC with an overview of the effect that the current State and County Health Orders have had on District staffing, operations and programs.

Executive Summary:

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Financial Impact:

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Staff Recommendation:

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Description of Item:

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Citizens Advisory Committee

June 8, 2020

Agenda Item: 4.3

Created By: J. Wheeler

Summer Programming Update

Executive Summary:

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Financial Impact:

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Staff Recommendation:

Receive the report.

Description of Item:

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Staff Recommendation:

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Description of Item:

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Citizens Advisory Committee

June 8, 2020

Agenda Item:4.4

Created By: J. Wheeler

New "HARDee Time" Marketing Program

Executive Summary:

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Financial Impact:

None.

Staff Recommendation:

Receive the report.

Description of Item:

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