

DOCUMENT 00 11 16

NOTICE TO BIDDERS / INVITATION TO BID

1. Notice is hereby given that the governing board ("Board") of the **Hayward Area Recreation and Park District** ("District") will receive sealed electronic bids for the following project:

GREENBELT TRAILS SIGNAGE PROJECT ("Project" or "Contract")

Project Location: Greenbelt Trails at

Memorial Park: 24176 Mission Blvd, Hayward, CA 94544

Sylvan Glen Ct: 24680 Sylvan Glen Ct, Hayward, CA 94541

Campus Dr. at Oakes Dr. and at Ward Creek

East Avenue Park: 3221 East Ave, Hayward, CA 94541

Durham Way: 26771 Durham Way and Durham Way at Oakes Dr.

Old Highland Park: 26180 Parkside Dr, Hayward, CA 94542



Click or tap here to enter text.

2. The Project consists of, but is not limited to:

The project consists of the removal and disposal of existing signage and the installation of new signs at multiple locations along the Greenbelt Trails in Hayward, California, in accordance with the plans and specifications. Prior to fabrication, the contractor shall review sign locations, orientation, and content in the field with the Owner's representative. The contractor is responsible for generating the required sign graphics, providing graphic proofs, and submitting specified mockups for approval.

No alternate bid items are included.

- A. Construction Estimate: \$100,000
- B. Construction Duration: 75 Consecutive Calendar Days

3. To bid on this Project, the Bidder is required to possess one or more of the following State of California Contractor Licenses:

- A – General Construction
- B – Building
- C45 – Electrical Sign Contractor
- D42 – Non-Electrical Sign Contractor

The Bidder's license(s) must be active and in good standing at the time of the bid opening and must remain so throughout the term of the Contract.

4. Contract Documents are available on July 22, 2025, for review at the District's Administrative Offices. In addition, Contract Documents are available for review at the District Website.
<https://www.haywardrec.org/Bids.aspx?CatID=showStatus&txtSort=BidNumberAsc&showAllBids=&Status=open>:

Contract Documents may also be available from other sources. However, all bidders, regardless of source for bid documents, **must notify** project manager Hai-Ping Mo, via email, moha@haywardrec.org to be listed as a plan holder.

5. A mandatory pre-bid virtual conference will be held on the following dates/times:
July 24, 2025 at 3:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/85065814168?pwd=dAArpdalPRY2ejVDvBPKcxhHCQirjq.1>

Meeting ID: 850 6581 4168

Passcode: 289022

One tap mobile

+16699006833,,89175959901# US (San Jose)

+16694449171,,89175959901# US

6. All inquiries and questions should be emailed to:

Hai-Ping Mo, Bond Project Manager

moha@haywardrec.org

Last opportunity to submit questions will be Monday, **July 28, 2025, at 3:00 p.m.** Questions shall be addressed to all bidders via Addendum. The addendum will be posted by Wednesday, **July 30, 2025, 3:00 p.m.**

7. Sealed Electronic Bids will be received until **3 p.m. on Tuesday, August 5, 2025**, VIA EMAIL

bids@haywardrec.org

at or after which time the bids will be opened and publicly read aloud. Any claim by a bidder of error in its bid must be made in compliance with section 5100 et seq. of the Public Contract Code. Any bid that is submitted after this time shall be non-responsive and returned to the bidder.

Top three apparent bidders shall have three (3) days from Bid Opening to deliver required wet-signed materials to the District Office, located at 1099 E Street, Hayward, CA 94541.

8. All required components of a traditional, physical submission are also required in a successful electronic submission.

Maximum size of electronic submittal is 20MB. If electronic package is larger than maximum size, Bidder is responsible to deliver a download link before deadline, wherein required submittal materials can be successfully downloaded. Bidder is responsible for the successful download of all material.

9. Each Bidder will receive a confirmation that the submission has been received. However, no review or examination can occur until after the posted Bid Due Date and Time.

All bids shall be on the form provided by the District. Each bid must conform and be responsive to all pertinent Contract Documents, including, but not limited to, the Instructions to Bidders.

10. All interested parties will be able to join the broadcast of this “virtual bid opening” a minimum of 15 minutes before posted deadline, via computer or telephone:

Join Zoom Meeting

<https://us02web.zoom.us/j/87323352469?pwd=xxeaa4UhZ9XwN2WcVnXlw4p6LPqHd3.1>

Meeting ID: 873 2335 2469 Passcode: 908597

One tap mobile

+16699006833,,89175959901# US (San Jose)

+16694449171,,89175959901# US

Dial by your location

- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)

Find your local number: <https://us02web.zoom.us/j/87323352469?pwd=xxeaa4UhZ9XwN2WcVnXlw4p6LPqHd3.1>

A bidder's inability to successfully connect to this broadcast shall not suffice as basis for a protest.

11. As security for its Bid, each bidder shall provide with its Bid form

- a bid bond issued by an admitted surety insurer on the form provided by the District,
- cash, or
- a cashier's check or a certified check, drawn to the order of the **Hayward Area Recreation and Park District**,

in the amount of ten percent (10%) of the total bid price. This bid security shall be a guarantee that the Bidder shall, within seven (7) calendar days after the date of the Notice of Award, enter into a contract with the District for the performance of the services as stipulated in the bid.

12. The successful Bidder shall be required to furnish a 100% Performance Bond and a 100% Payment Bond if it is awarded the contract for the Project.
13. The successful Bidder may substitute securities for any monies withheld by the District to ensure performance under the Contract, in accordance with the provisions of section 22300 of the Public Contract Code.
14. The successful Bidder and its subcontractors shall pay all workers on the Project not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code. Prevailing wage rates are on file with the District and are available to any interested party on request or at www.dir.ca.gov/oprl/statistics_and_databases.html. Bidders and Bidders' subcontractors shall comply with the registration and qualification requirements pursuant to sections 1725.5 and 1771.1 of the California Labor Code.
15. The District's Board reserves the right to reject any and all bids and/or waive any irregularity in any bid received. If the District awards the Contract, the security of unsuccessful bidder(s) shall be returned within sixty (60) days from the time the award is made. Unless otherwise required by law, no bidder may withdraw

its bid for ninety (90) days after the date of the bid opening.

16. The District shall award the Contract, if it awards it at all, to the lowest responsive responsible bidder based on:

Base Bid

Meghan Tiernan

By: _____

Meghan Tiernan, Director of Capital Planning and Development
Hayward Area Recreation and Park District
1099 E. Street
Hayward, CA 94541

DATED: July 22, 2025

END OF DOCUMENT






Greenbelt Trails Signage Project Bid 25-111 Invitation to Bid 2025.07.22

Final Audit Report

2025-07-22

Created:	2025-07-22
By:	Hai-Ping Mo (moha@haywardrec.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA24E8e7aygtvzw1E0aTzEN-1HR35XqVjj

"Greenbelt Trails Signage Project Bid 25-111 Invitation to Bid 2025.07.22" History

-  Document created by Hai-Ping Mo (moha@haywardrec.org)
2025-07-22 - 3:48:00 PM GMT
-  Document emailed to Meghan Tiernan (tiem@haywardrec.org) for signature
2025-07-22 - 3:48:12 PM GMT
-  Email viewed by Meghan Tiernan (tiem@haywardrec.org)
2025-07-22 - 3:48:25 PM GMT
-  Document e-signed by Meghan Tiernan (tiem@haywardrec.org)
Signature Date: 2025-07-22 - 3:48:40 PM GMT - Time Source: server
-  Agreement completed.
2025-07-22 - 3:48:40 PM GMT