

Enterprise Systems Catalog - Hayward Area Recreation & Park District

Vendor	Product	System Purpose	Category or Type of Data	Custodian	Frequency Collected	Frequency Updated
Active Network	Class	Recreation Management	Customer Data	Recreation Department	Daily	Daily
			Recreation Membership	Recreation Department	Daily	Daily
			Class Registration	Recreation Department	Daily	Daily
			Facility Management	Recreation Department	Daily	Daily
			Point of Sale Transactions	Recreation Department	Daily	Daily
Ceridian	Ceridian Source 500	HR/Payroll	Payroll	Human Resource / Payroll	Daily	Daily
			Job/Pay Classification	Human Resource / Payroll	Daily	Daily
			Personnel Maintanance	Human Resource / Payroll	Daily	Daily
			Employee History	Human Resource / Payroll	Daily	Daily
			Benefits	Human Resource / Payroll	Daily	Daily
CivicPlus	CivicPlus	Web Content Management	Agency Website	Information Technology	Daily	Daily
Constant Contact	Constant Contact	Email Marketing	Marketing	Recreation Department	Daily	Daily
AT&T/Deluxe	Comdial	Telephone System	Phone Communication	Information Technology	Daily	Daily
ECS Imaging	Laserfiche Rio	Records Management	Meeting Agendas and Minutes	Information Technology	Daily	Daily
			Employee Time Cards	Information Technology	Daily	Daily
			Accounting information	Information Technology	Daily	Daily
GolfNow	GEN	Golf Management	Tee-Sheet Management	Golf Department	Daily	Daily
			Inventory Management	Golf Department	Daily	Daily
			Customer Data	Golf Department	Daily	Daily
			Point of Sale Transactions	Golf Department	Daily	Daily
			Tourn./Event Planning	Golf Department	Daily	Daily
LandPort	LandPort	Work Order System	Work Order Management	Information Technology	Daily	Daily
Microsoft	Dynamic Great Plain	Financial Management System	Accounts Payable	Accounting	Daily	Daily
			Accounts Receivable	Accounting	Daily	Daily
			Fixed Assets	Accounting	Daily	Daily
			General Ledger	Accounting	Daily	Daily
			Cash Manangement	Accounting	Daily	Daily
			Purchase Orders	Accounting	Daily	Daily
			Budgetting	Accounting	Daily	Daily
Microsoft	Office365	Email System	Enterprise Electronic Mail	Information Technology	Daily	Daily
Microsoft	Access	Volunteer Management	Volunteer information	Recreation Department	As needed	As needed
Vendini	Ticket Agent	Ticketing System	Ticket Creation/Ordering	Douglas Morrisson Theatre	Daily	Daily