

Hayward Area Recreation and Park District EMPLOYMENT OPPORTUNITY

Pool Maintenance

Recreation Specialist I/II; \$13.01-16.60 per hour; Part-time

THE POSITION

Under general supervision of the Recreation Supervisor and direct supervision of the Senior Maintenance and Construction Worker, this position will provide general maintenance and custodial labor to five (5) District Swim Centers. This part-time/ hourly position varies in assigned hours depending on season and swim center schedules.

EXAMPLE OF DUTIES

- Perform light maintenance and repair to pool facilities and equipment.
- Provide custodial care to swim center facilities and grounds.
- Perform pool vacuuming and brushing of pool and pool deck area.
- Monitor, report (verbally/ written) and adjust pool chemicals as needed.
- Work in a safe manner with limited supervision.
- Perform other duties as assigned.

MINIMUM QUALIFICATIONS

- At least 18 yrs. old
- Previous pool or light maintenance experience highly desirable.
- Ability to work and communicate with various diverse groups of customers. *(ages and cultures)
- Valid CA Driver's license required. Access to reliable transportation.
- Be flexible, willing and available to work days, evenings and weekends as assigned.

KNOWLEDGE AND ABILITIES

- Ability to work independently with minimum supervision.
- Experience in working with all ages.
- Strong organizational and communication skills.
- Strong Customer service skills.
- Aware of safety of self, co-workers and participants.
- Ability to swim a minimum of 10 yards and able to pass a swim test during initial interview.
- Ability to obtain First Aid and CPR certifications.
- Complete written reports as required.



IMPORTANT INFORMATION

- Position open until filled
- All applicants must complete a H.A.R.D. application
- ADA please notify this office regarding the type of reasonable accommodations needed 3 days following recruitment closing date
- Applications can be obtained at:
H.A.R.D. District Office
1099 "E" Street, Hayward, 94541
or
HaywardRec.org/employment

LICENSES, CERTIFICATES AND OTHER REQUIREMENTS FOR THE POSITION:

- Proof of eligibility to work in the U.S.
- First Aid and CPR certification **required**
- Proof of negative TB Test
- Possession of a valid CA Driver's License
- Any offer of employment to an adult employee who will have direct contact with minors is conditional upon a satisfactory fingerprint clearance and background check (DOJ)

For more information about the position, contact Cody George, Recreation Supervisor at (510) 888-0123

H.A.R.D. IS AN EQUAL OPPORTUNITY EMPLOYER