

# Hayward Area Recreation and Park District

## EMPLOYMENT OPPORTUNITY

### Maintenance & Construction Worker

Position Classification V; \$30.10 – \$38.40 per hour/DOE



#### THE POSITION

Under general supervision, to perform a wide variety of repair and construction work on buildings, grounds, swim centers, golf courses and their related apparatus, and to perform related work as required.

The Maintenance and Construction Workers work in crews with full time Maintenance and Construction Technicians assigned to maintenance, construction and repair work. Hourly Maintenance and Construction Technicians use a variety of power tools and equipment.

#### EXAMPLE OF DUTIES

NOTE: The following list of duties are those usually performed by most employees in this classification. However, employees may perform other related duties at an equivalent level. Not all duties listed are necessarily performed by each individual in the classification.

- Build, install, repair and maintain swim centers equipment and facilities, golf course facilities, play equipment, park equipment, buildings and equipment.
- Construct and repair forms, fences, roofs, picnic tables, cabinets, cases, frame buildings and other carpentry.
- Pours concrete for retaining walls, walks, slabs, curbs, gutters; installs and repairs stucco, masonry and stone.
- Paints buildings and other District facilities and equipment.
- Performs basic welding.
- Installs water, sewer, drain lines and sprinkler systems and drinking fountains and repairs pipe breaks, plumbing stoppages and faulty fixtures.
- Installs and repairs cylindrical locks, bolt locks, padlocks and cores.
- Replaces broken windows and screens.
- Renews or repairs floor coverings, make tile and plaster repairs and installs drapery rods or Venetian blinds.
- Repair and replace boilers and its components and HVAC Systems.
- Test, repair and install electrical wiring systems and components.
- Repair and replace electric and gas appliances.
- May drive automobile or District equipment between District facilities and related areas.

#### **IMPORTANT INFORMATION**

- Position open until filled
- All applicants must submit an application.
- ADA please notify this office regarding the type of reasonable accommodations needed 3 days following recruitment closing date
- Applications can be delivered to:  
H.A.R.D. (Admin. Services Department)  
1099 "E" Street  
Hayward, CA 94541  
**or**  
Email: Human Resources at  
HR@haywardrec.org

#### **LICENSES, CERTIFICATES AND OTHER REQUIREMENTS FOR THE POSITION:**

- Proof eligibility to work in the U. S.
- Possession of a valid CA Driver's License
- Any offer of employment to an adult employee is conditional upon a satisfactory fingerprint clearance and background check (DOJ)

H.A.R.D. IS AN EQUAL OPPORTUNITY EMPLOYER  
FOR MORE INFORMATION OR TO APPLY CALL (510) 881-6700 OR GO TO WWW.HAYWARDREC.ORG

# Hayward Area Recreation and Park District

## EMPLOYMENT OPPORTUNITY



### Experience:

- One-year full time experience in the maintenance and construction field performing work in the building trades.

### License:

- Valid California Motor Vehicle Operator's license and a good driving record.

### Knowledge of:

- Methods, materials, tools, and equipment used in the construction and maintenance of buildings, park facilities, golf course and swim facilities.

### Skill in:

- Following oral instructions.
- Reading construction plans.
- Performing physical labor in line with the demands of the job.
- Performing in a variety of maintenance and construction trades.
- Operation of District vehicles and equipment.
- Working courteously and tactfully with the public and District Staff.

### The Application

Please submit your application in person at 1099 e Street, Hayward, CA. 94541 or via email to [HR@haywardrec.org](mailto:HR@haywardrec.org). Position is open until filled.