



# Junior Camp Counselor (Volunteer)

## Sulphur Creek Nature Center

1801 D Street, Hayward, CA 94541

(510) 881-6747 • nature@HaywardRec.org

**Counselor Application - Due May 1, 2019**

Name: \_\_\_\_\_ Phone (for texting): \_\_\_\_\_

Email: \_\_\_\_\_ Parent Name: \_\_\_\_\_

Parent Phone: \_\_\_\_\_ Parent Email: \_\_\_\_\_

School Currently Attending: \_\_\_\_\_ Current Grade: \_\_\_\_\_

### AVAILABILITY & CAMP DATES & TIMES

*Please mark all available weeks and circle preferred time. Low availability may result in denial.*

Times: Full Day: 8:30am - 3:15pm Half Day: 8:30am - 12:30pm Afternoon: 1:30-6pm

_____ June 17th - 21st	Full Day or Afternoon
_____ June 24th - 28th	Full or Half Day
_____ July 8th - 12th	Full Day
_____ July 15th - 19th	Full or Half Day
_____ July 22nd - 26th	Full Day or Afternoon
_____ July 29th - August 2nd	Full Day
_____ August 5th - 9th	Full or Half Day
_____ August 12th-16th	Full Day

**TRAINING FEE**

A \$40 training fee will be required to cover all training materials.  
Can be paid in check or cash.  
Checks can be made out to H.A.R.D.  
and are due at the beginning of training.

**Mandatory Training is on Friday, June 14th 1:30pm - 9:30pm. Are you available? Yes  No**

New counselors need to provide proof of negative TB test dated within the last 2 years due June 1, 2019.

Do you have any medical conditions or allergies we should be aware of? **YES NO** If Yes, please explain: \_\_\_\_\_

Why are you interested in becoming a Junior Counselor?  
\_\_\_\_\_  
\_\_\_\_\_

What qualities do you possess that will assist you in becoming a good camp counselor?  
\_\_\_\_\_  
\_\_\_\_\_

List previous experience working with children.  
\_\_\_\_\_  
\_\_\_\_\_

T-Shirt Size (Circle One):  
Youth Unisex Size: L Adult Unisex Size: S M L XL XXL

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Program \_\_\_\_\_ Fingerprint Date \_\_\_\_\_  
(For office use only)



# Volunteer Application - Hayward Area Recreation and Park District (HARD)

1099 E Street, Hayward, CA 94541 • (510) 881-6700 • www.haywardrec.org

*Continuing to Create Community Through People, Parks, and Programs*

(For office use only)  
Last Name \_\_\_\_\_

First Name \_\_\_\_\_

Program \_\_\_\_\_

Fingerprinted/ Date \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_ City & State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_ E-mail Address: \_\_\_\_\_

1. Do you have a volunteer assignment in mind? Please select the programs that interest you most:

<input type="checkbox"/> Aquatics	<input type="checkbox"/> Art	<input type="checkbox"/> Camps	<input type="checkbox"/> Dance	<input type="checkbox"/> Golf
<input type="checkbox"/> Nature Programs	<input type="checkbox"/> Older Adults	<input type="checkbox"/> Parks	<input type="checkbox"/> Photography	
<input type="checkbox"/> Programs for Disabled		<input type="checkbox"/> Sports—Adult	<input type="checkbox"/> Theatre Arts/ Drama	
<input type="checkbox"/> Youth Programs	<input type="checkbox"/> Undecided	<input type="checkbox"/> Other: _____		

2. Do you have any special skills or training (such as computers, dance, singing) that you can share?  
 \_\_\_\_\_

3. What is your current employment status?

Employed full or part-time    Student    Retired    Work in home    Self-employed  
 Other. If employed, please list employer and profession. If student, please list grade and school. \_\_\_\_\_

4. What is your highest level of education completed?

Student (6-12th grade)    High School Grad.    Some College    College Grad./Graduate Degree

5. Comments or other information you wish to share: \_\_\_\_\_

6. ~~When are you available to work? Summer Only Position.~~

<del>Monday:</del>	<del><input type="checkbox"/> Morning</del>	<del><input type="checkbox"/> Afternoon</del>	<del><input type="checkbox"/> Evening</del>
<del>Tuesday:</del>	<del><input type="checkbox"/> Morning</del>	<del><input type="checkbox"/> Afternoon</del>	<del><input type="checkbox"/> Evening</del>
<del>Wednesday:</del>	<del><input type="checkbox"/> Morning</del>	<del><input type="checkbox"/> Afternoon</del>	<del><input type="checkbox"/> Evening</del>
<del>Thursday:</del>	<del><input type="checkbox"/> Morning</del>	<del><input type="checkbox"/> Afternoon</del>	<del><input type="checkbox"/> Evening</del>
<del>Friday:</del>	<del><input type="checkbox"/> Morning</del>	<del><input type="checkbox"/> Afternoon</del>	<del><input type="checkbox"/> Evening</del>
<del>Saturday:</del>	<del><input type="checkbox"/> Morning</del>	<del><input type="checkbox"/> Afternoon</del>	<del><input type="checkbox"/> Evening</del>
<del>Sunday:</del>	<del><input type="checkbox"/> Morning</del>	<del><input type="checkbox"/> Afternoon</del>	<del><input type="checkbox"/> Evening</del>

**Emergency Contact Information**

Name of person to contact & relationship  
 \_\_\_\_\_

Phone number: \_\_\_\_\_

**Volunteer Declaration**

- I hereby certify that all statements made in this application are true. I hereby declare under penalty of perjury that any information provided is true and correct.
- I agree and understand that misstatements or omissions of materials or facts herein may forfeit my rights to volunteer and H.A.R.D. may immediately cease allowing me to perform voluntary services, without notice. In seeking to be accepted as a H.A.R.D. volunteer I understand that my volunteer assignment may be terminated at any time, without notice.
- I hereby agree to indemnify and hold H.A.R.D. harmless from any and all claims, causes of action, suits, actions, damages, losses or liability arising out of volunteering or termination of my volunteer services rendered to H.A.R.D.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent signature if volunteer is under 18 years old: \_\_\_\_\_

If under 18, what is your date of birth? \_\_\_\_\_



# Volunteer Commitments and Policies



- I will perform only the duties described by the job description and/or my site supervisor or coordinator.
- I will always work with children in a location that is supervised by HARD staff and will notify the supervisor if I am ever asked to work in an unsupervised setting.
- I will not obtain phone numbers, e-mail addresses, or home addresses from children.
- I will not socialize with the children outside of the program.
- I will follow HARD rules and behave appropriately. I will support HARD policies.
- I will honor confidential information.
- I will be free of the influence of alcohol or illegal substances when volunteering.
- I will never purposefully endanger the life or health of a child.
- I will inform the supervisor of any changes in my address, phone numbers, or emergency contact. I will inform the supervisor if I will be absent or when I stop volunteering.
- I have read the above commitments and policies and understand that I may be dismissed at any time as a volunteer.

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(If under 18 years of age)

SULPHUR CREEK NATURE CENTER

Areas of Interest

Besides working with animals, Sulphur Creek Nature Center has many other operations. Below is a listing of the various jobs that are done, with a short description of each. Please take time to read these over and check those areas that you would be interested in.

\_\_\_\_\_ Wildlife Camp Counselor - Help oversee camp, enjoy games, crafts, and help kids learn about nature.

\_\_\_\_\_ Wildlife Volunteer - Care for both resident animals living permanently at Sulphur Creek and injured or orphaned animals being rehabilitated. Duties include cleaning, feeding, and assisting with the Lending Library.

\_\_\_\_\_ Convalescent Hospital Visits - Participate with a team of volunteers that visits convalescent hospitals with live animals.

\_\_\_\_\_ Fundraising - Help organize and staff fundraising events and solicit donations.

\_\_\_\_\_ Wildlife Docent - Assist naturalists with educational programs. Duties include leading school and public tours, staffing booths at fairs, and helping at special events. (Age 18 and up)

\_\_\_\_\_ Discovery Center Volunteer - Care for the reptiles, amphibians, fish, and arthropods in the Discovery Center. Duties include cleaning, feeding, setting up displays, and animal enrichment.

\_\_\_\_\_ Clerical Volunteer - Assist in answering phones, mailings, record keeping, computer data entry, and greeting the public.

\_\_\_\_\_ Gardener - Help maintain the wildlife garden and landscaped areas in the park.

For the above checked area, please list any special training or education you have that would help you out in these jobs. Also list any hobbies, special skills or "life-long interests" you might have that would be appropriate.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BIRTHDATE: \_\_\_\_\_

For Office Use Only

Called          Date\_\_\_\_by\_\_\_\_          Comments\_\_\_\_\_

                    Date\_\_\_\_by\_\_\_\_          Comments\_\_\_\_\_

Never returned call

- |            |                                    |                                      |                                   |   |
|------------|------------------------------------|--------------------------------------|-----------------------------------|---|
| Assignment | <input type="checkbox"/> Rehab     | <input type="checkbox"/> Docent      | <input type="checkbox"/> Clerical | <input type="checkbox"/> Vet            |
|            | <input type="checkbox"/> Gardening | <input type="checkbox"/> Fundraising | <input type="checkbox"/> Museum   | <input type="checkbox"/> Special Events |

Orientation Date\_\_\_\_\_