

Hayward Area Recreation and Park District

EMPLOYMENT OPPORTUNITY

Recreation Specialist II (Lead Gymnastics Instructor)

Position Classification II; \$13.01 – \$16.60 per hour



THE POSITION

Under general supervision of the Recreation Supervisor and the direct supervision of the Recreation Coordinator II, the Lead Gymnastics Instructor will provide instruction and supervision to students 18 months to 10 years of age at the Castro Valley or San Lorenzo Community Center. This position will require you to work days, evenings, and weekends.

EXAMPLE OF DUTIES

- Conduct gymnastics program for youth ages 18 months to 10 years of age
- Ensure safety and proper technique of participants while in the program
- Follow an age appropriate gymnastics curriculum for participants
- Encourage skill development and self-confidence through progression of skills and routines
- Provide a high level of customer service to parents and participants
- Exercise precautions necessary to ensure the safety of participants
- Build and maintain positive working relationships with co-workers
- Attends job specific trainings
- Perform other duties as assigned

MINIMUM QUALIFICATIONS

- At least 18 years of age
- Must be able to evenings, and weekends
- Possess or obtain by date of employment valid certification in CPR and First Aid
- Attend orientation training
- Must have reliable transportation

KNOWLEDGE AND ABILITIES

- Ability to work independently with minimum supervision
- Ability to create and maintain an exciting atmosphere
- Ability to exercise good judgment and deal with the public effectively
- Ability to follow written and oral instructions

IMPORTANT INFORMATION

- Position open until filled
- All applicants must complete a H.A.R.D. application
- ADA please notify this office regarding the type of reasonable accommodations needed 3 days following recruitment closing date
- Applications can be picked up and delivered to:
H.A.R.D.
1099 "E" Street
Hayward, CA 94541
Or email
mun@haywardrec.org

LICENSES, CERTIFICATES AND OTHER REQUIREMENTS FOR THE POSITION:

- Proof of eligibility to work in the U.S.
- Ability to obtain First Aid and CPR certification required
- Provide proof of negative TB Skin Test
- Possession of a valid Driver's License
- Any offer of employment to an adult employee who will have direct contact with minors is conditional upon a satisfactory fingerprint clearance and background check (DOJ)

H.A.R.D. IS AN EQUAL OPPORTUNITY EMPLOYER
FOR MORE INFORMATION OR TO APPLY (510) 881-6700 OR WWW.HAYWARDREC.ORG